

Date

Dear Sir / Madam

SOLE LETTER OF APPOINTMENT

Please note that we solely appoint surveyorassist.com / IMI Insurance Brokers Limited to arrange our insurance policies with immediate effect. This letter revokes all previous appointments.

Please take this as an appointment letter, not an authority to report and that surveyorassist.com / IMI Insurance Brokers Limited have been given sole appointment to act on our behalf. It is not our intention to continue a dialogue with any other insurance adviser subsequent to the date of this letter.

I trust you find this to be in order.

Yours faithfully

Partner / Director